

# GHANA EDUCATION SERVICE

*In case of reply  
The number and date of this  
Letter should be quoted*



UPPER DENKYIRA EAST  
MUNICIPAL EDUCATION OFFICE  
P. O. BOX DW 202  
DUNKWA-ON-OFFIN

REPUBLIC OF GHANA

3<sup>RD</sup> JANUARY, 2024.

My ref No.: GES/CR/DW.57/VOL.VI/15

Your ref No.....

## COMPULSORY RETIREMENT

**NAME:** MS. BOZOMA R. ACOLATSE

**STAFF ID:** 291409 **RANK:** ASSISTANT DIRECTOR I

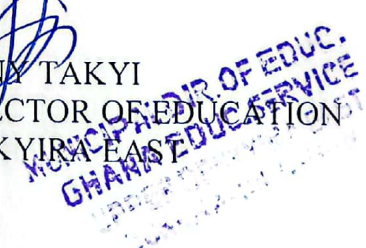
You are hereby informed that you are due for compulsory retirement on **16/05/2024**.

You are accordingly being advised to make the necessary preparation to enable you to proceed on retirement on the due date. You are also to contact the Social Security and National Insurance Trust (SSNIT) for processing of your retirement benefits.

The Director General, the Regional Director, the Municipal Director and the Ghana Education Service in general wish to express their appreciation to you for your immense contribution towards the advancement of education in Ghana.



ANTHONY TAKYI  
MUNICIPAL DIRECTOR OF EDUCATION  
UPPER DENKYIRA EAST



MS. BOZOMA R. ACOLATSE  
MUNICIPAL EDUCATION OFFICE  
DUNKWA-ON-OFFIN

cc:

The Regional Director of Education  
Ghana Education Service  
P.O. Box 111  
Cape Coast

The Chief Treasury Officer  
Controller & Accountant-General's Dept.  
Accra

skm/hrm