GHANA EDUCATION SERVICE

(MUNICIPAL EDUCATION OFFICE)

In case of reply the number and the date of this letter should be quoted



REPUBLIC OF GHANA

POST OFFICE BOX 26 LAWRA – U.W/R TEL. 0756 – 91085

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8TH JANUARY, 2020.

My Ref. GES/LAW/116/VOL.

Your Ref:

MR. LIMANN A OMAR. STAFF ID: 86462

I write to officially inform you of your impending compulsory retirement on the 1st of September, 2020.

Please hold yourself in readiness to retire compulsorily on the said date and kindly initiate the processes for your retirement benefits in good time.

Thank you for the meritorious services rendered to the nation.

Please accept my congratulations.

Thank you.

SOPHIA DIMAH NANDZO MUNICIPAL DIRECTOR

MR. LIMANN A OMAR.
MUNICIPAL EDUCATION OFFICE
POST OFFICEBOX 26
LAWRA